



NDHS BOARD OF DIRECTORS MEETING
Minutes – October 31, 2012

Members Present:

Bob Alexander
Michael Magruder
Tina Cafiero
Lynn Sparrock
Loomes Wheeler

Ryan Adams
Scott Pettengill – Faculty Representative
Jacqueline Grimm
Karen Butler Miller - telephonically

The meeting called to order at 7:55 a.m. at the offices of Michael Magruder, 203 South Clyde Avenue, Kissimmee, Florida. The meeting was called to order by Bob Alexander. He welcomed all present after introductions and roll call.

Approval of Minutes – Motion was made to approve the April 25, 2012 minutes by Loomes Wheeler, seconded by Lynn Sparrock, and approved.

Public Comments – Larry Shamsid-deen, of 11615 Waterlilly Court, Orlando, Florida 32837, spoke on the topic of alleged violation of the Sunshine Law. Larry indicated that he did not feel that there was sufficient notification of the meetings, the starting time was unreasonable, and the location of the meetings was not suitable.

Special Presentation – None.

Review of Annual Audit – Auditors, Thomas Tschopp and Michael Schafer discussed the NDHS annual audit and their financial opinion and recommendations. They indicated that they were no irregularities or negative findings. No difficulties were recognized. No uncorrected misstatements. They presented charts comparing NDHS with other comparable schools. They were open for questioning. Audit was distributed for board member review. Audit has been sent to the School District for their review.

Administrator Review – Dr. Tina Cafiero discussed with the Board Members the necessity of accepting an evaluation for the administrators to meet the State requirements. The evaluation presented is aligned with the Osceola School District. The District chose 14 domains to evaluate. It is required that the administrators self assess as well as be assessed by the Board. Possible implementation 2013-2014 school year. Bob Alexander talked about how the evaluations were conducted in the past. Scott Pettengill commented on the evaluation from a teacher's perspective. Bob indicated that there should be a committee – agreed on Ryan Adams, Mike Magruder, and Bob Alexander.

Golf Tournament Update – Scott Pettengill and Ryan Adams gave update on golf tournament. There was a discussion about not having the tournament at the Oaks Tournament course where it had been previously held. The course has changed owners and is not being kept up very well. Among the golf courses discussed was the Kissimmee golf course at the airport. The golf tournament is scheduled to be held April 17th – it will be the fourth NDHS Annual Golf Tournament.

Budget Amendment – Dr. Grimm reviewed the budget changes. She indicated that the administrators would like to amend the budget to include \$7,500 for a program that would do the student course registration as well as scheduling. Dr. Cafiero indicated that she spends the majority of the summer scheduling students. Dr. Grimm indicated that she also spends a great deal of time registering students and creating the data bases to be able to schedule students for their classes. Both agreed that the program would be a valuable relief. Both are attending a Rediker Scheduling seminar November 14 to speak with the representatives to determine if this program is suitable for NDHS. The budget was also adjusted because the number of enrollment increased from the projected 365 to 394 students. Motion was made and approved to accept changes on budget.

SACS Accreditation – Dr. Cafiero invited the Board members to attend the SACS accreditation visit, December 5-7, 2012. The SACS accreditation team will be meeting with parents, students, staff, and other stakeholders. NDHS conducted parent and student surveys. Copy of results was distributed to the board members. The results of the survey will be available to SACS accreditation team. Dr. Cafiero will be sending out reminders. Renewal is valid for five year.

Good for the Order –

- Ryan Adams discussed the possibility of FHSAA reclassifying the district of NDHS.
- Next Board meeting: January 30, 2013.

Adjourn – Lynn Sparrock motioned to adjourn the meeting, motion seconded by Ryan Adams. Meeting adjourned at 9:08am.